TFC Recycling MATERIALS RECOVERY FACILITY

VISITOR SAFETY GUIDELINES

We are very proud of our Materials Recovery Facility (MRF) and we look forward to the opportunity to educate you on how recycling makes a difference in our community and for our planet.

We are committed to making your tour a safe and memorable experience. In order to do this we require you to follow a few simple safety guidelines.

1. Upon arrival, please sign-in at the lobby. As part of the signing-in process, a TFC staff member will give you instructions on what to do in case of an emergency.

2. Your safety is very important to us. Visitors are asked to wear personal protective equipment (PPE) at all times while visiting the plant. The following PPE will be provided by your TFC Tour Guide:
   - Safety Hard Hat
   - Safety Glasses
   - Safety Hi-Visibility Vest

   *In addition, **closed toe shoes must be worn.**
   Shoes with high heels, open toes, or sandals are not permitted.

3. For your safety, observe the following rules of conduct at all times:
   - Follow all verbal instructions and signs
   - Photography is not permitted without prior approval from TFC Plant Management
   - Do not touch or attempt to operate any machine, devices or equipment.
   - Do not talk to or distract workers operating machines, devices or equipment or engage in safety-related functions like traffic control.
   - Do not engage in any pranks, horseplay, running, or the like.
   - Stay out of restricted areas
   - Be mindful of forklifts or any moving vehicles.

4. Report ALL injuries or issues immediately, no matter how minor

5. Sign-out on the visitors log when the tour is completed.

6. TFC Recycling shall not be responsible for injuries visitors suffer as a result of violating these rules.

Thank you for your interest in TFC Recycling, we hope you enjoy your tour. If you have any additional questions or comments, please contact our Education Representative, Kathy Russell, at 757-605-2257.